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**ARMATS**  
**ARMENIAN AIR TRAFFIC SERVICES**  
**AERONAUTICAL INFORMATION SERVICES**

**AIC**  
**A 01/18**  
**07 DEC 2017**

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**REPUBLIC OF ARMENIA**  
**GENERAL DEPARTMENT OF CIVIL AVIATION**

The present Circular contains information concerning airport charges of the Airport Yerevan “Zvartnots”.

**AIC Effective date 01 JAN 2018.**

**This AIC cancels AIC A 03/17.**

## 1. Charges of the Airport Yerevan “Zvartnots”

- **Airport Management**

The international airport “Zvartnots” is managed by a private company “Armenia” International Airports” Closed Joint Stock Company since June 9<sup>th</sup> 2002.

Postal address: Zvartnots International Airport (EVN)  
“Armenia” International Airports” CJSC  
(AIA) Administration Building  
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### **AIRPORT CHARGES**

#### **TO BE COLLECTED BY THE MANAGER**

The Charges to be collected by the Manager shall be.

- those established in this APPENDIX and
- any other Charge which IATA and ICAO regulations and recommendations may foresee in the future.
- ❖ Payment of Airport Charges by Airlines is a vital condition for the approval of flights and any use of Airport premises.
- ❖ Default in payments shall entitle the Manager to deny availability of any of the Airport premises, ground spaces and services.

#### **L- LANDING CHARGE**

Charges are imposed based on the maximum certified aircraft take off weight.

##### *1.01. Landing Charge Passenger aircraft*

- 1.01.01.

Landing Charge for Passenger Aircraft is € 5,80 EURO per Metric Ton or fraction.

- 1.01.02.

Night Landing Additional Charge for Passenger Aircraft: 20% (twenty per cent) of the amount of the Landing Charge, calculated as described above in 1.01.01, will be added to each Passenger Aircraft landing occurred during night time (from 21:00 to 07:00).

#### ***Note***

Landing Charge for

- Non-Commercial Aircraft (General Aviation)
- Other Republics President Aircraft on President flight
- Foreign Government Flight
- Military flights

will be charged as established in 1.01.01, 1.01.02.

##### *1.02 Landing Charge Cargo aircraft*

- 1.02.01.

Landing Charge for Cargo Aircraft weighted <= 200 Metric Tons is €3,80 EURO per each Metric Ton or fraction.

- 1.02.02.

Landing Charge for Cargo Aircraft weighted 200 - 350 Metric Tons is €760 EURO + (plus) €5,30 EURO per each Metric Ton or fraction exceeding 200 Metric Tons.

- 1.02.03.

Landing Charge for Cargo Aircraft weighted  $\geq$  350 Tons is €1.555 EURO + (plus) €7,30 EURO per each Metric Ton or fraction exceeding 350 Metric Tons.

- 1.02.04.

Night Landing Additional Charge for Cargo Aircraft: 20% (twenty per cent) of the amount of the Landing Charge for Cargo Aircraft, calculated as described above in 1.02.01, 1.02.02 or 1.02.03 as the case might be, will be added to each landing occurred during night time (from 21:00 to 07:00).

- 1.02.05.

Minimum Landing Charge for all Cargo Aircrafts types is €75 EURO for each landing.

**Note**

Landing Charge

- for Non-Commercial Aircraft performing Humanitarian Flight

will be charged as established in 1.02.01, 1.02.02, 1.02.03, 1.02.04, 1.02.05, as the case might be.

1.03. Landing Charge for presidential flight of the Republic of Armenia President at Zvartnots International Airport

- 1.03.01.

Republic of Armenia President, presidential flight landing charge is free of charge

1.04. Landing Charge Special Flight Radio AID Control

- 1.04.01.

Special Flight Radio AID Control Landing Charge is free of charge.

**II.- TAKE-OFF CHARGE**

Charges are imposed based on the maximum certified aircraft take off weight.

2.01. Passenger aircraft Take-Off Charge

- 2.01.01.

Take-Off Charge Passenger Aircraft is €5,80 EURO per Metric Ton or fraction.

- 2.01.02.

Night Take-Off Additional Charge Passenger Aircraft: 20% (twenty per cent) of the amount of the Take-Off Charge, calculated as described above in 2.01.01, will be added to each passenger aircraft take-off occurred during night time (from 21:00 to 07:00).

**Note**

Take-Off Charge for

- Non-Commercial Aircraft (General Aviation)
- Other Republics President Aircraft on President flight
- Foreign Government Flight
- Military flights

will be charged as established in 2.01.01, 2.01.02.

2.02. Take-Off Charge Cargo aircraft

- 2.02.01.

Take-Off Charge Cargo Aircraft weighted  $\leq$  200 Metric Tons is €3,80 EURO per Ton or fraction.

- 2.02.02.

Take-Off Charge Cargo Aircraft weighted 200-350 Metric Tons is €760 EURO (plus) €5,30 EURO per each Metric Ton or fraction exceeding 200 Metric Tons.

- 2.02.03.

Take-Off Charge Cargo Aircraft weighted  $\geq$  350 Metric Ton is €1.555 EURO + (plus) €7,30 EURO per each Metric Ton or fraction exceeding 350 Metric Tons.

- 2.02.04.

Night Take-Off Additional Charge Cargo Aircraft: 20% (twenty per cent) of the amount of the Take-Off Charge, calculated as described above in 2.02.01, 2.02.02 or 2.02.03 as the case might be, will be added to each take-off occurred during night time (from 21:00 to 07:00).

- 2.02.05.

Minimum Take-Off Charge for all Cargo Aircraft types is €75 EURO for each take-off.

**Note**

Take-Off Charge

▪ for Non-Commercial Aircraft performing Humanitarian Flight will be charged as established in 2.02.01, 2.02.02, 2.02.03, 2.02.04, 2.02.05, as the case might be.

2.03. Other services

- 2.03.01.

Every special announcement done by the airport for the airline will be charged in the amount of €15 EURO per each announcement/flight.

- 2.03.02.

Manifest of Departing Passengers printed and/or prepared by the Airport will be charged €0,15 EURO per each departing checked-in passenger.

- 2.03.04.

Use of Check-In Desk, per each flight, for an aircraft with a seating capacity up to 50 seats is €15 EURO per hour or fraction according to the regulations specified in the Operations Manual.

- 2.03.05.

Use of Check-In Desk, per each flight, for an aircraft with a seating capacity of 51 or more seats is €26 EURO per hour or fraction according to the regulations specified in the Operations Manual.

- 2.03.06.

Use of Airport Departure Control System will be charged **EUR 1.50 (Euro One Cents Fifty)** per each departing checked-in passenger.

- 2.03.07. not used.

- 2.03.08.

Requirement of Airport Supervisor assistance will be charged €22 EURO per each person per each hour or fraction.

- 2.03.09.

Requirement of Airport Technician assistance will be charged €18 EURO per each person per each hour or fraction.

- 2.03.10.

Requirement of Airport Personnel assistance will be charged €12 EURO per each person per each hour or fraction.

To be collected by the manager

- 2.03.11.

Use of Airport Local Departure Control System will be charged € 1.10 EURO per each departing checked-in passenger.

2.04. Take-Off Charge for presidential flight of the Republic of Armenia President at Zvartnots International Airport

- 2.04.01

Republic of Armenia President, presidential flight take-off charge is free of charge.

2.05. Take-Off Special Flight Radio AID Control

- 2.05.01

Special Flight Radio AID Control Take-Off Charge is free of charge.

**III. AIRCRAFT PARKING CHARGE**

### 03.01. Parking Charge for Passenger Aircraft

- 03.01.01.

Passenger Aircraft Parking Charge for airline based at Zvartnots International Airport for all aircraft types:

- 03.01.01.01.

- Passenger aircraft parking time free of charge for airline based at Zvartnots International Airport is 2 (two) hours and 30 (thirty) minutes.

- 03.01.01.02.

- Passenger aircraft parking charge after the parking time free of charge is finished for airline based at Zvartnots International Airport is €0,20 EURO per ton, per hour or their fractions.

- 03.01.02.

Passenger Aircraft Parking Charge for Other Airlines non based at Zvartnots International Airport, for all aircraft types:

- 03.01.02.01.

- Passenger aircraft parking time free of charge for non based regular airlines is 2 (two) hours and 30 (thirty) minutes

- 03.01.02.02.

- Passenger aircraft parking charge after the parking time free of charge is finished for non based regular airlines is €0,35 EURO per ton, per hour or their fractions

### 03.02. Parking Charge for Cargo Aircraft

- 03.02.01.

Cargo Aircraft Parking Charge for airline based at Zvartnots International Airport for all aircraft types is:

- 03.02.01.01.

- Cargo aircraft parking time free of charge for airline based at Zvartnots International Airport is 6 (six) hours.

- 03.02.01.02.

- Cargo aircraft parking charge after the parking time free of charge is finished for airline based at Zvartnots International Airport is €0,20 EURO per ton, per hour or their fractions.

- 03.02.02.

Cargo Aircraft Parking Charge for Other Airlines non-based at Zvartnots International Airport, for all aircraft types:

- 03.02.02.01.

- Cargo aircraft parking time free of charge for non-based airline is 6 (six) hours.

- 03.02.02.02.

- Cargo aircraft parking charge after the parking time free of charge is finished for non-based airline is €0,35 EURO per ton, per hour or their fractions.

### 03.03. Parking Charge for General Aviation and Charter Flight's Aircraft

- 03.03.01.

General aviation and charter flight's aircraft Parking Charge for airline based at Zvartnots International Airport for all aircraft types:

- 03.03.01.01.

- General aviation and charter flight's aircraft parking time free of charge for airline based at Zvartnots International Airport is 2 (two) hours and 30 (thirty) minutes.

- 03.03.01.02.  
General aviation and charter flight's aircraft parking charge after the parking time free of charge is finished for airline based at Zvartnots International Airport is €0,50 EURO per ton, per hour or their fractions.
- 03.03.02.  
General aviation and charter flight's aircraft Parking Charge for other airlines, for all aircrafts types:
  - 03.03.02.01.  
General aviation and charter flight's aircraft parking time free of charge for non based airline is 2 (two) hours and 30 (thirty) minutes.
  - 03.03.02.02.  
General aviation and charter flight's aircraft parking charge after the parking time free of charge is finished for non based airline is €0,60 EURO per ton, per hour or their fractions.
  - 03.03.02.03.  
Parking charge for Private Jets operating with the purpose of parking only (without transportation of any passenger or cargo) after the parking time free of charge is finished is €0.10 EURO per ton, per hour or their fractions.
- 03.03.03.01.  
Non-commercial aircraft performing cargo humanitarian flight parking time free of charge is 6 (six) hours.
- 03.03.03.02.  
Non-commercial aircraft performing cargo humanitarian flight parking charge after the parking time free of charge is finished is €0,20 EURO per ton, per hour or their fractions.

***General Note***

- ❖ Humanitarian flight must be authorized by Central Commission On Humanitarian Assistance Of The Government Of The Republic Of Armenia.

03.04. Parking Republic of Armenia President aircraft based at Zvartnots International Airport

- 03.04.01.  
Republic of Armenia President aircraft based at Zvartnots International Airport parking charge is free of charge.

03.05. Parking Other Republics President aircraft on President Flight

- 03.05.01.  
Other Republics President aircraft on President Flight parking time free of charge is 2 (two) hours and 30 (thirty) minutes
- 03.05.02.  
Other Republics President aircraft on President Flight parking charge after the parking time free of charge is finished is €0,20 EURO per ton, per hour or their fractions.
- 03.05.03.  
Maximum Other Republic President aircraft on President Flight Parking Charge after the parking time free of charge is finished is €50 EURO per each tranche of 48 (forty eight) hours of parking or fraction.

03.06. Official Foreign Government Flight parking

- 03.06.01.  
Official Foreign Government Flight parking time free of charge is 2 hours and 30 minutes.

- 03.06.02.

Official Foreign Government Flight parking charge after the free parking time is expired is €0,20 EURO per ton per hour or fraction.

- 03.06.03.

Maximum Official Foreign Government Flight parking charge after the parking time free of charge is finished is €120 EURO (One Hundred Twenty) per each tranche of 48 (forty eight) hours of parking or fraction.

#### 03.07 Parking Special Flight Radio AID Control

- 03.07.01.

Special Flight Radio AID Control parking charge is free of charge.

#### 03.08. Parking Military Armenian Flights

- 03.08.01.

Republic of Armenia Military Aircrafts performing military Armenian flights parking charge.

- 03.08.01.01.

Republic of Armenia Military Aircrafts performing military Armenian flights parking time free of charge is 6 (six) hours.

- 03.08.01.02.

Republic of Armenia Military Aircrafts performing military Armenian flights parking charge after the parking time free of charge is finished is €0,20 EURO per ton, per hour or their fractions.

- 03.08.01.03.

Republic of Armenia Military Aircrafts performing military Armenian flights maximum parking charge after the parking time free of charge is finished is €120 EURO (One Hundred Twenty) per each tranche of 48 (forty eight) hours of parking or fraction.

### **IV .- PASSENGER HANDLING AIRPORT TARIFF**

#### 4.01. Passenger Handling Airport Tariff

- 4.01.01. Departing Passenger

Per each departing passenger €20 EURO is charged as Passenger Handling Airport Tariff.

- 4.01.02. Transit Passenger

Per each transit passenger €8 EURO is charged as Passenger Handling Airport Tariff.

- 4.01.03. Departing/transit Infant

4.01.03.01. Per each departing infant under two years old No Passenger Handling Airport Tariff is charged.

4.01.03.02. Per each departing infant under two years old traveling with a separate seat 50% (fifty per cent) of the Passenger Handling Airport Tariff is charged.

4.01.03.03. Per each transit infant passenger under two years old No Passenger Handling Airport Tariff is charged.

4.01.03.04. Per each transit infant under two years old, traveling with a separate seat 50% (fifty per cent) of the Passenger Handling Airport Tariff is charged

- 4.01.04. Departing/transit Child

4.01.04.01 Per each departing child from 2 (two) years old up to 12 (twelve) years old inclusive, 50% (fifty per cent) of the Passenger Handling Airport Tariff is charged.

4.01.04.02. Per each transit child passenger from 2 (two) years old up to 12 (twelve) years old inclusive, 50% (fifty per cent) of the Passenger Handling Airport Tariff is charged.

- 4.01.05. NOT USED

▪ 4.01.06. Security service  
Airport Security Charge is €2 per each departing *passenger*

▪ 4.01.07. Departing/transit Infant  
4.01.07.01. Per each departing infant under two years old No Airport Security Charge is charged.  
4.01.07.02. Per each departing infant under two years old traveling with a separate seat Airport Security Charge is €2  
4.01.07.03 Per each transit infant under two years old No Airport Security Charge is charged  
4.01.07.04. Per each transit infant under two years old traveling with a separate seat 50% (fifty per cent) of the Airport Security Charge is charged.

▪ 4.01.08 NOT USED

▪ 4.01.09  
Per each transit passenger 50% (fifty per cent) of the **Airport Security Charge is charged.**

▪ 4.01.10. NOT USED

## **V.- LOADING BRIDGE USE CHARGE**

### 5.01. Loading Bridge

▪ 5.01. 01.  
Loading Bridge Use Charge is €80 EURO.

▪ 5.01.02.  
Loading Bridge Use Charge On Arrival of the flight only is €40 EURO.

▪ 5.01.03.  
Loading Bridge Use Charge On Departure of the flight only is € 40 EURO.

### **Note**

❖ Use of loading bridge at gates equipped with loading gates is mandatory.

## **VI.- EXCESS LUGGAGE CHARGES**

### 6.01. Excess Luggage

▪ 6.01.01.  
Per each Ton of excess luggage the airline will be charged €100 EURO.

## **VII.- CENTRALIZED POWER SUPPLY SERVICE CHARGES**

### 7.01. The supply of centralized power will be charged per hour or fraction, according the following tariffs

Aircraft weight Metric Tons	Charge per hour
▪ 7.01.01. <= 50	€32 EURO
▪ 7.01.02. 50 – 100 inclusive	€ 45 EURO
▪ 7.01.03. 100 – 200 inclusive	€ 54 EURO
▪ 7.01.04. 200 – 300 inclusive	€ 63 EURO
▪ 7.01.05. > 300	€ 72 EURO



- ❖ Use of alternative type of power supply (diesel, etc.) in parking lots with centralized power supply is prohibited.

## **VIII.- AIRCRAFT SPECIAL SECURITY**

### 8.01. Aircraft special security can be carried out if there is a special request of the air carrier

- 8.01.01.

Airport Special Security Charge is 2% (two per cent) of applicable Landing Charge, per each hour of parking or fraction.

#### **Note**

- ❖ Security Charges for the airside parking within time limits are included in the following tariffs.
  - in case of parking within time limits, in the landing and take-off Charges;
  - in case of parking past the parking time limits, in the parking tariffs (both within and past time limits).
- 8.02.02.

Security Charge provided at technical maintenance areas € 4,30 EURO per hour or fraction.

## **IX. CARGO HANDLING TARIFFS**

### 9.01. Importation Cargo Handling Charges

- 9.01.01.

Cargo Handling Importation Charge per each 1 (one) Kilogram is US\$ 0,082 (United States of America Dollars Zero point and zero eighty two).

- 9.01.02.

Minimum Cargo Handling Importation Charge for each flight is US\$ 35 (United States of America Dollars Thirty Five).

- 9.01.03.

Minimum Cargo Handling Importation Charge for each flight nil- manifest is US\$ 10 (United States of America Dollars Ten).

- 9.01.04.

Minimum Cargo Handling Importation Charge applied to Cargo Forwarder is US\$ 16 (United States of America Dollars Sixteen) per each Airway Bill.

This charge is applied only in case the airline has not been invoiced for the overall cargo handling price.

- 9.01.05.

Additional Cargo Handling Charge for Special Imports:

- 9.01.05.01. Dangerous Goods Cargo

- 9.01.05.01.01.

Minimum Additional Cargo Handling Charge for Imported Dangerous Goods Cargo is US\$ 20 (United States of America Dollars Twenty) per each Airway Bill.

- 9.01.05.01.02.

Additional Import Cargo Handling Charge for Imported Dangerous Goods Cargo is US\$ 0,50 (United States of America Dollars Zero and fifty cents) per kilogram.

#### 9.01.05.02. Valuable Cargo

##### 9.01.05.02.01.

Minimum Additional Import Cargo Handling Charge for Imported Valuable Cargo is US\$ 20 (United States of America Dollars Twenty) per each Airway Bill.

##### ▪ 9.01.05.02.02.

Additional Import Cargo Handling Charge for Imported Valuable Cargo is US\$ 0,50 (United States of America Dollars Zero and fifty cents) per kilogram.

#### ▪ 9.01.05.03. Perishable Cargo

##### ▪ 9.01.05.03.01.

Minimum Additional Import Cargo Handling Charge for Imported Perishable Cargo is US\$ 10 (United States of America Dollars Ten) per each Airway Bill.

##### ▪ 9.01.05.03.02.

Additional Import Cargo Handling Charge for Imported Perishable Cargo is US\$ 0,02 (United States of America Dollars Zero and two cents) per kilogram.

#### ▪ 9.01.05.04. Live Stock.

##### ▪ 9.01.05.04.01

Minimum Additional Import Cargo Handling Charge for Live Stock Cargo is US\$ 20 (United States of America Dollars Twenty) per each Airway Bill.

##### ▪ 9.01.05.04.02.

Additional Import Cargo Handling Charge for Imported Live Stock Cargo is US\$ 0,05 (United States of America Dollars Zero and five cents) per kilogram.

#### ▪ 9.01.05.05. Special Escort

##### ▪ 9.01.05.05.01.

Additional Import Cargo Handling Charge for Goods Requiring Special Escort, travelling with 1 up to 3 persons is US\$ 95 (United States of America Dollars Ninety Five) per each shipment.

##### ▪ 9.01.05.05.02.

Additional Import Cargo Handling Charge for Goods Requiring Special Escort, travelling with 4 or more persons is US\$ 125 (United States of America Dollars One Hundred Twenty Five) per each shipment.

#### ▪ 9.01.05.06. Perfume Cargo

Additional Import Cargo Handling Charge for Perfume Cargo is US\$ 20 (United States of America Dollars Twenty) per each Airway Bill.

#### ▪ 9.01.05.07. Samples

Additional Import Cargo Handling Charge for handling cargo merchandise in the warehouse in order to take samples is US\$ 10 (United States of America Dollars Ten) per each movement.

#### ▪ 9.01.05.08. Automobiles

Additional Import Cargo Handling Charge for Cargo Automobiles is US\$ 40 (United States of America Dollars Forty) per each automobile.

### 9.02. Cargo Storage of Imported Merchandise

#### ▪ 9.02.01.

Free Cargo Import Storage will apply for up to 48hs (forty eight hours) from landing time.

#### ▪ 9.02.02.

Free Cargo Import Storage will apply for up to 168hs (one hundred and sixty eight hours) from landing time for goods imported by humanitarian organizations.

- 9.02.03.  
Import Storage Charge once the free storage period has expired is charged US\$ 0,02 (United States of America Dollars Zero and Two cents) per kilogram per day.

- 9.02.04.  
Minimum Import Storage Charge is US\$ 16 (United States of America Dollars Sixteen) per each Airway Bill.

- ❖ Charges will be invoiced to cargo consignee.

- ❖ Administration fees, including notifications, will be invoiced to cargo consignee.

- ❖ Storage charges are per calendar day, independently of the hours used.

### 9.03 Exportation Cargo Handling Charges

- 9.03.01.

Cargo Export Handling Charge per each 1 (one) Kilogram is US\$ 0,082 (United States of America Dollars Zero and zero eighty two).

- 9.03.02.

Minimum Cargo Export Handling Charge for each flight is US\$ 35 (United States of America Dollars Thirty Five).

- 9.03.03.

Minimum Cargo Export Handling Charge for each flight nil- manifest is US\$ 10 (United States of America Dollars Ten).

- 9.03.04.

Minimum Cargo Handling Charge applied to Cargo Forwarder is US\$ 16 (United States of America Dollars Sixteen) per each Airway bill.

This charge is applied only in case the airline has not invoiced the overall cargo handling price.

- 9.03.05.

Additional Cargo Handling Charge for Special Exports.

- 9.03.05.01. Dangerous Goods Cargo

- 9.03.05.01.01.

Minimum Additional Cargo Handling Charge for Exported Dangerous Goods Cargo is US\$ 20 (United States of America Dollars Twenty) per each Airway bill.

- 9.03.05.01.02.

Additional Export Cargo Handling Charge for Exported Dangerous Goods Cargo is US\$ 0,50 (United States of America Dollars Zero and fifty cents) per kilogram.

- 9.03.05.02. Valuable Cargo

- 9.03.05.02.01.

Minimum Additional Cargo Handling Charge for Exported Valuable Cargo is US\$ 20 (United States of America Dollars Twenty) per each Airway bill.

- 9.03.05.02.02.

Additional Export Cargo Handling Charge for Exported Valuable Cargo is US\$ 0,50 (United States of America Dollars Zero and fifty cents) per kilogram.

- 9.03.05.03. Perishable Cargo

- 9.03.05.03.01.

Minimum Additional Cargo Handling Charge for Exported Perishable Cargo is US\$ 10 (United States of America Dollars Ten) per each Airway bill.

- 9.03.05.03.02.

Additional Export Cargo Handling Charge for Exported Perishable Cargo is US\$ 0,02 (United States of America Dollars Zero and two cents) per kilogram.

▪ 9.03.05.04. Live Stock

▪ 9.03.05.04.01.

Minimum Additional Export Cargo Handling Charge for Live Stock Cargo is US\$ 20 (United States of America Dollars Twenty) per each Airway bill.

▪ 9.03.05.04.02.

▪

Additional Export Cargo Handling Charge for Exported Live Stock Cargo is US\$ 0,05 (United States of America Dollars Zero and five cents) per kilogram.

▪ 9.03.05.05. Special Escort

▪ 9.03.05.05.01.

Additional Export Cargo Handling Charge for Goods Requiring Special Escort, travelling with 1 up to 3 persons is US\$ 95 (United States of America Dollars Ninety Five) per each shipment.

▪ 9.03.05.05.02 .

Additional Export Cargo Handling Charge for Goods Requiring Special Escort, travelling with 4 or more persons is US\$ 125 (United States of America Dollars One Hundred Twenty Five) per each shipment.

▪ 9.03.05.06. Perfume Cargo

Additional Export Cargo Handling Charge for Perfume Cargo is US\$ 20 (United States of America Dollars Twenty) per each Airway Bill.

▪ 9.03.05.07. Samples

Additional Export Cargo Handling Charge for handling cargo merchandise in the warehouse in order to take samples is US\$ 10 (United States of America Dollars Ten) per each movement.

▪ 9.03.05.08. Automobiles

Additional Export Cargo Handling Charge for Cargo Automobiles is US\$ 40 (United States of America Dollars Forty) per each automobile.

❖ Charges will be invoiced to air carrier or cargo consignee.

❖ Administration fees, including notifications, will be invoiced to air carrier or cargo consignee.

9.04. Cargo Storage of Merchandise to be Exported

▪ 9.04.01.

Free Cargo Export Storage will apply for up to 24 (twenty) four hours from arrival to warehouse.

▪ 9.04.02.

Minimum Export Cargo Storage Charge once the free storage time has expired is US\$ 16 (United States of America Dollars Sixteen) per each Airway bill.

▪ 9.04.03.

Cargo Storage is charged US\$ 0,02 (United States of America Dollars Zero with two cents) per kilogram PER DAY, after 24 (twenty four) hours from reception of the merchandise

❖ Charges will be invoiced to air carrier or cargo consigner.

❖ Administration fees, including notifications, will be invoiced to air carrier or cargo consigner.

❖ Storage Export Charges are per calendar day, independently of the hours used.

#### 9.05. Other Cargo Services

- 9.05.01.

Cutting of each Airway Bill will be charged US\$ 5 (United States of America Dollars Five).

- 9.05.02.

Marking of each Cargo Pieces will be charged US\$ 0,06 (United States of America Dollars Zero with six cents) per each piece.

- 9.05.03.

Labeling of each Cargo piece (upon request of air carrier or cargo consigner) will be charged US\$ 0,15 (United States of America Dollars Zero with fifteen cents) per each piece.

This charge does not include labels costs, which will be agreed on a case by case basis.

- 9.05.04.

Weighting Cargo Goods Charge is US\$ 10 (United States of America Dollars Ten) for each weighting.

- 9.05.05.

Requirement of Airport Supervisor assistance will be charged US\$ 22 (United States of America Dollars Twenty Two) per each person per each hour or fraction

- 9.05.06.

Requirement of Airport Technician assistance will be charged US\$ 18 (United States of America Dollars Eighteen) per each person per each hour or fraction.

- 9.05.07.

Requirement of Airport Personnel assistance will be charged US\$ 12 (United States of America Dollars Twelve) per each person per each hour or fraction.

#### 9.06. Transfer Handling Cargo

Transfer Handling Cargo is a Cargo that has to be shipped to a third country via the Republic of Armenia, using the air transportation or other transportation mean.

- 9.06.01.

Transfer Handling Cargo Charge is US\$ 0,05 (United States of America Dollars Zero with five cents) per each kilogram.

- 9.06.02.

Minimum Transfer Cargo Charge is US\$ 25 (United States of America Dollars Twenty-five) per each flight.

### **X Other Tariffs**

- 10.01

Pollution or/and soiling of Apron will be charged €50 EURO per each polluted sq meter.

- a surcharge at the rate of 5 % ( five percent ) will be charged for payments made by credit cards.

- 10.02

Firefighting car provision charge for cases other than aircraft rescue and firefighting per hour or fraction is €40.

### **XI. GROUND HANDLING CARGO AIRCRAFT CHARGES.**

Charges are imposed based on the maximum take off weight of the cargo airplane

11.01 Basic Ground Handling Charges.

The basic ground handling fee (BASIC FEE) varies by cargo aircraft maximum take off weight as described in the following chart:

	CARGO AIRCRAFT MAXIMUM TAKE OFF WEIGHT	US\$
11.01.01	0 to 50 tons	180
11.01.02	51 to 100 tons	220
11.01.03	101 to 150 tons	260
11.01.04	More than 150 tons	300

The outlined basic fees include the following services to be rendered in accordance with the requirements of one cargo aircraft arrival and one cargo aircraft departure:

- Marshalling and provision of parking related services (provision and removing of wheel chocks, safety cones and pin).
- Technical assistance to aircraft by licensed technician
- Aircraft Pushback , 1 (one) occasion
- Passenger stairs, one (1) per aircraft
- Crew Transportation
  - Crew Transportation from Terminal to Aircraft, one (1) bus per flight
  - Crew Transportation from Aircraft to Terminal, one (1) bus per flight

11.02. Supplementary Services Charges

All services exceeding the basic provision contemplated for any given flight will be charged as Supplementary Services in addition to the BASIC FEE which applies for the flight according to the aircraft accommodation capability.

- 11.02.01  
Aircraft Pushback Service required for a Narrow Body Aircraft Charge - in addition to that which is included in the BASIC FEE- is US\$ 84 (United States of America Dollars Eighty Four) per each occasion.
- 11.02.02  
Aircraft Pushback Service required for a Wide Body Aircraft Charge - in addition to that which is included in the BASIC FEE- is US\$ 148 (United States of America Dollars One Hundred Forty Eight) per each occasion.
  - 11.02.02.01  
Towing of a Narrow Body Aircraft Charge is US\$ 148 (United States of America Dollars One Hundred Forty Eight) per each hour or fraction there off.
- 11.02.03.  
Minimum Charge for Towing a Narrow Body Aircraft is one (1) hour at US\$ 148 (United States of America Dollars One Hundred Forty Eight) .
- 11.02.04

Towing of a Wide Body Aircraft Charge is U\$S 253 (United States of America Dollars Two Hundred Fifty Three) per each hour or fraction there off.

- 11.02.05

Minimum Charge for Towing a Wide Body Aircraft is one (1) hour at U\$S 253 (United States of America Dollars Two Hundred Fifty Three)

- 11.02.06

Ground Air Start Unit Support Charge is U\$S 195 (United States of America Dollars One Hundred Ninety Five) per each occasion.

- 11.02.07

De-Icing/Anti-Icing Services and Snow/Ice Removal According to the Carrier's Instructions Charge is on request, charged US\$ 300 (United States of America Dollars Three Hundred) per each 30 minutes or fraction.

- 11.02.08

Passenger stairs price is US\$ 10 (United States of America Dollars Ten) per each occasion.

- 11.02.09.

Marshalling and provision of parking related services (provision and removing of wheel chocks, safety cones and pin) required for a Narrow Body Aircraft Charge - in addition to that which is included in the BASIC FEE - is US\$ 65 (United States of America Dollars Sixty Five) per each occasion.

- 11.02.10

Marshalling and provision of parking related services (provision and removing of wheel chocks, safety cones and pin) required for a Wide Body Aircraft Charge - in addition to that which is included in the BASIC FEE- is US\$ 95 (United States of America Dollars Ninety Five) per each occasion.

- 11.02.11

Use of Ground Power Unit, up to maximum 3 (three) continuous hours

Additional Ground Power Unit Support for cargo aircraft exceeding the maximum of three (3) continuous hours granted within the BASIC FEE, is charged US \$ 100 (United States of America Dollars One Hundred)" per each hour or fraction thereof.

- 11.02.12

Handling in case of technical landing for other than commercial purposes will be charged at 50% ( fifty per cent) of the above rates, provided that a physical change of load is not involved.

- 11.02.13

Handling in case of return to ramp will not be charged extra, provided that a physical change of load is not involved.

- 11.02.14

Handling in case of return to ramp involving a physical change of load will be charged as for handling in case of technical landing in accordance with11.05.01.

- 11.02.15

Handling in case of a ferry flight will be charged at 70% (seventy per cent) of the above rates, provided that a physical change of load is not involved.

- 11.02.16

Additional charge for night service: all charges for all services described in this XII chapter rendered from 21.00 up to 7.00 am will be increased in 30% (thirty per cent)

## PARAGRAPH 2. SERVICES NOT INCLUDED

2.1 All services not included in PARAGRAPH 1 of this AIC will be charged for at AIA rates.

## PARAGRAPH 3. DISBURSEMENTS

3.1 Any disbursements made by the Handling Company on behalf of the Carrier will be reimbursed by the Carrier at cost price plus an accounting surcharge of 30% (thirty per cent).

**(a) XII. GROUND HANDLING PASSENGER AIRCRAFT CHARGES.**

Charges are imposed based on the maximum seat accommodation capability of each passenger aircraft.

12.01 Basic Ground Handling Charges.

- 12.01.01.

The basic ground handling fee (BASIC FEE) varies by passenger aircraft accommodation capability as described in the following chart:

	PASSENGER AIRCRAFT SEATING CAPACITY	US\$
a.	1 to 15 seats	334
b.	16 to 30 seats	570
c.	31 to 60 seats	768
d.	61 to 85 seats	1.040
e.	86 to 115 seats	1.300
f.	116 to 150 seats	1.636
g.	151 to 200 seats	2.100
h.	201 to 300 seats	2.600
i.	301 and up seats	2.900

The outlined basic fees include the following services to be rendered in accordance with the requirements of one passenger aircraft arrival and one passenger aircraft departure:

**SECTION 2. PASSENGER SERVICES**

**2.1 General**

2.1.1 Inform passengers and/or public about time of arrival and/or departure of Carrier's aircraft and surface transport.

2.1.3 When requested by the Carrier,

- (a) provide or
- (b) arrange for special equipment, facilities and specially trained personnel, for assistance to
  1. unaccompanied minors.
  2. persons with reduced mobility (PRMs)
  3. VIPs.

2.1.4 Inform passengers when flights are interrupted, delayed or cancelled.

2.1.6 (a) Notify the Carrier of complaints and claims made by the Carrier's passengers.

**SECTION 3. RAMP SERVICES**

**3.1 Baggage Handling**

3.1.1 Handle baggage in the baggage sorting area.

3.1.2 Prepare for delivery onto flights

- (a) bulk baggage
- (b) ULDs

3.1.3 Establish the number and/or weight of

- (a) bulk baggage
- (b) built — up ULDs and provide the load control unit with the information

3.1.4 Offload

- (a) bulk baggage
- (b) ULDs.



**3.1.5** Prioritise baggage delivery to claim area.

**3.1.6** Deliver to claim area

- (a) baggage
- (b) oversize baggage

**3.1.7** Transfer baggage

- (a) Provide or
- (b) Arrange for
  1. Sortation of transfer baggage.
  2. Storage of transfer baggage prior to despatch (storage time limits to be specified in Annex B).
  3. transport of transfer baggage to the sorting area of the receiving carrier.

**3.1.8** Handle crew baggage.

## **3.2 Marshalling**

**3.2.1 (a)** Provide marshalling at arrival and/or departure.

## **3.3 Parking**

**3.3.1**

- (a) Provide
- (b) Position and/or remove

Wheel-chocks.

**3.3.3**

- (a) Provide
- (c) Operate ground power unit, up to maximum 3 (three) continuous hours

## **3.5 Ramp to Flight Deck Communication**

**3.5.1** Provide headsets.

**3.5.2** Perform ramp to flight deck communication

- (a) during tow-in and/or push-back.
- (b) during engine starting.
- (c) for other purposes.

## **3.6 Loading and Unloading**

**3.6.1**

- (a) Provide or
- (c) Operate
  1. passenger steps, 1 (one) per each occasion

**3.6.2**

- (a) Provide
  1. passenger
  2. crew transport between aircraft and airport terminals, 1 (one) bus per each 100 (one hundred) passengers.

**3.6.3**

- (a) Provide equipment for loading and/or unloading.

**3.6.4**

- (a) Provide delivery and pick-up of
  1. Baggage
  2. Mobility devices at aircraft doors or:
    - from Terminal to aircraft
    - from aircraft to Terminal
    - unto arrivals conveyor belts

**3.6.6**

- (a) Unload aircraft, returning lashing materials to the Carrier.
- (b) Load and secure Loads in the aircraft

- (c) Operate in-plane loading system. (*for Russian types of aircrafts only*)

### 3.6.7 Redistribute Loads in aircraft.

### 3.6.8 Open, close and secure aircraft hold doors.

- (a) aircraft lower deck
- (b) aircraft main deck

### 3.6.10

- (a) Provide safeguarding of all Loads requiring special handling ( e.g. valuables ) during
  1. loading/unloading
  2. transport between aircraft and designated point on the airport

## 3.8 Safety Measures

- 3.8.1 (b) arrange for fire-fighting and other protective equipment.

## 3.9 Moving of Aircraft

- 3.9.1 (a) Provide tow-in and/or push-back tractor, 1 (one) per each occasion.

### 3.9.2

- (a) Towbar to be provided by the Carrier, or
- (b) Towbar to be provided by the Handling Company

### 3.9.3

- (a) Tow in and/or push back aircraft, 1 (one) per each occasion.
- (b) Tow aircraft between other agreed points.
- (d) Provide wing-walker(s)

## 3.11 Interior Cleaning

### 3.11.1 Clean flight deck, if specified, under the control of a person authorised by the Carrier

- (a) empty ash trays.
- (b) dispose of litter.
- (c) clear waste from seat back stowage's and racks.
- (d) wipe crew tables.
- (e) clean seats.
- (g) clean flight deck inside windows.

### 3.11.2 Clean passenger and crew compartments (other than flight deck)

- (a) empty ash trays
- (b) dispose of litter
- (c) clear waste from overhead stowages
- (d) wipe tables
- (e) clean and tidy seats, seat belts, seat back pockets and passenger service units
- (f) clean floors (carpets and surrounds)
- (g) empty and clean refuse bins
- (h) clean surfaces in pantries, galleys (sinks, working surfaces, ovens and surrounds) and toilets (wash basins, bowls, seats, mirrors and surrounds)
- (j) clean telephones, fax machines, LCD screens and other equipment

### 3.11.3 Clean cabin windows.

### 3.11.5 Fold and stow blankets.

### 3.11.6 Make up berths.

### 3.11.7 Change

- (a) head rest covers.
- (b) pillow covers. Covers to be supplied by the Carrier.

### 3.11.8 Collect and/or distribute in

- (a) cabin

- (b) toilets items provided by the Carrier.

#### 3.11.10

- (a) Remove
- (b) Destroy food and material left over from incoming flights.

### 3.12 Toilet Service

#### 3.12.1 (a) Provide

1. Servicing (empty, clean, flush toilets and replenish fluids).

### 3.13 Water Service

#### 3.13.1

- (a) Provide or
  2. Replenish of water tanks with drinking water.
- (b) Arrange for
  3. Water quality tests

## SECTION 5. CARGO AND MAIL SERVICES

### 5.1 Cargo and Mail Handling — General

#### 5.1.2

- (a) Provide equipment for the handling of
  1. General Cargo
  4. Mail

#### 5.1.3

- (a) Provide handling services for:
  1. General Cargo
  4. Mail
  5. Diplomatic Mail
  6. Diplomatic Cargo

## SECTION 6. SUPPORT SERVICES

### 6.3 Unit Load Device (ULD) Control

#### 6.3.1

- (a) Provide or
- (b) Arrange for storage space for ULDs
  1. passenger ULDs
  2. cargo ULDs

**6.3.2** Take action to prevent damage, theft or unauthorised use of the Carrier's ULDs in the custody of the Handling Company. Notify the Carrier immediately of any damage or loss.

**6.3.3 (b)** Compile and despatch ULD control messages

**6.3.5** Handle lost, found and damaged ULDs and notify the Carrier of such irregularities.

12.01.02.

Notwithstanding the chart included in 12.01.01, should the passenger aircraft comprise up to 7 tons, the basic ground handling fee (BASIC FEE) shall form USD 100:

The outlined basic fee includes **only** the following services to be rendered in accordance with the requirements of one passenger aircraft arrival and one passenger aircraft departure:

### 3.2 Marshalling

#### 3.2.1

(a) Provide marshalling at arrival and/or departure.

### **3.3 Parking**

#### **3.3.1**

- (a) Provide
- (b) Position and/or remove  
Wheel-chocks.

#### **3.3.2**

- (a) Provide
- (b) Position and/or remove

### **6. safety cones.**

### **3.6 Loading and Unloading**

#### **3.6.2**

- (a) Provide
  - 2. crew  
transport between aircraft and airport terminal(s).

### **3.7 Safety Measures**

**3.7.2** Perform visual external safety/ground damage inspection of

- (a) doors and panels and immediate surroundings
  - 1. immediately upon arrival
  - 2. immediately prior departure.

#### 12.02. Supplementary Services Charges

\* Provided upon request and should be agreed with the Handling Company

#### 12.03 Passenger check-in services

- 12.03.01

Passenger Check-in Charge is US\$ 3.00 (United States of America Dollars Three) per each passenger per each flight.

The outline fee includes the following passenger check-in services of Annex A:

#### 2.1.9

- (a) Provide
  - 1. check-in position(s), (the Handling Company shall rent from and pay for the check-in counters to the airport as per the announced tariffs).
  - 2. service counter(s)/desk(s) for other purposes,

#### 2.2 Departure

##### 2.2.2 Check and ensure

- (a) that tickets are valid for the flight(s) for which they are presented. The check shall not include the fare.

##### 2.2.3

- (a) Check travel documents for the flight(s) concerned. In the event that the Handling Company does not have access to information that verifies visa validities the Handling Company will not have liability. The Handling Company shall not be liable for immigration fines in the event of non-bona fide travel documents or other events which are outside of their control.
- (b) Enter required passenger and/or travel document information into Carrier's and/or government system.

##### 2.2.4

- (a) Weigh and/or measure checked and/or cabin baggage,  
Record baggage figures  
for
  - 1. initial flight.
  - 2. subsequent flight(s).

### 2.2.5 Excess baggage

- (a) determine excess baggage
- (b) issue excess baggage ticket

### 2.2.6 Tag checked and/or cabin baggage for

- (a) initial flight.
- (b) subsequent flight(s).

### 2.2.7 effect conveyance of checked baggage to the baggage sorting area

#### 2.2.10

- (a) Carry out the Carrier's seat allocation or selection system
- (b) Issue boarding pass(es)
- (c) Detach applicable flight coupons for

1. initial flight.
2. subsequent flight(s).

### 2.2.12 Advise passengers through controls to departure gate

### 2.2.13 At the gate perform

- (a) check-in in accordance with item 2.2.3
- (b) check baggage
- (c) verification of travel documents
- (g) manage the boarding process
- (h) reconciliation of passenger numbers with aircraft documents prior to departure

## 2.3 Arrival

### 2.3.1

- (a) perform or
- (b) arrange for opening/closing aircraft passenger doors

### 2.3.2 Direct passengers from aircraft through controls.

### 2.3.3

- (a) provide for or
- (b) arrange for
  1. Transfer desk/connection services
  2. Baggage recheck

## 12.05. Other Ground Handling Charges

- 12.05.01

Handling in case of technical landing for other than commercial purposes will be charged at 50% (fifty per cent) of the above rates, provided that a physical change of load is not involved.

- 12.05.02

Handling in case of return to ramp will not be charged extra, provided that a physical change of load is not involved.

- 12.05.03

Handling in case of return to ramp involving a physical change of load will be charged at 50% (fifty per cent) of the above rates.

- 12.05.04

Handling in case of a ferry flight will be charged at 70% (seventy per cent) of the above rates, provided that a physical change of load is not involved.

- 12.05.05

Passenger or Crew transportation to hotel is charged US\$ 120 (United States of America Dollars One Hundred Twenty) per each occasion.

- 12.05.06

Passenger or Crew transportation from hotel is charged US\$ 120 (United States of America Dollars One Hundred Twenty) per each occasion.

- 12.05.07

Additional charge for night service: all charges for all services described in this Chapter XII (except points 12.05.08 and 12.05.09) rendered from 21.00 up to 7.00 am will be increased in 30% (thirty per cent).

- 12.05.08 [NOT USED]

- 12.05.09 [NOT USED]

- 12.05.10

Equipment provided to aircraft technical maintenance service center located at the apron will be charged at 50% (fifty per cent) of the rates, provided that a physical change of load is not involved.

- 12.05.11

Surcharge at the rate of 5% will be charged for payments made by credit cards.

*Note: Meteorological service charges are not included in airport charges for the services provided by Airport Yerevan "Zvartnots".*

- END -